

Programme Monitoring and Enhancement Plan 2022/23

Programme Name:	
Programme Manager:	
Link with PSRB?	No / Yes accreditation by ? / Yes alignment with ?
Programme Committee Name:	
Department:	
Head of Department:	

① This document is intended to inform your programme committee meetings and assist you with managing your programme. It will also inform your Head of Department's annual enhancement report. This report should normally not exceed four pages in length.

① Shaded cells will be completed by a member of the Academic Registry when data becomes available during the year.

22/23 Action Plan

This is the action plan from your 21/22 enhancement report. Please use this to monitor progress and evaluate impact of actions taken during 22/23.

	Action	Measure of Success	Progress	Status (closed /ongoing /complete)
1				
2				
3				
4				

Student Recruitment and Numbers

	20/21	21/22	22/23	22/23 Target	23/24 Target
Applications				N/A	
Offers				N/A	
Acceptances					
Average Tariff on Entry					
New enrolments Stage 0, 1st Dec*					
New enrolments Stage 1, 1st Dec*					
New FE to HE enrolments, 1st Dec**					

Stage 1 Returners, 1 st Dec*					
Stage 2 Returners, 1 st Dec*					
Stage 3 Returners, 1 st Dec*					
Total enrolments, 1 st Dec*					

*These figures are head count.

Where targets have not been met please provide a commentary below outlining reasons behind this, what we can learn from this, and actions that have been taken this year to address the issues

Retention and Achievement

	20/21	21/22	22/23	22/23 Institutional KPI	23/24 Institutional KPI
Retention from +15days					
Retention from +50 days					
New UG students WD from Stage 0/1					
B3 Continuation*					
B3 Completion*					
Achieved all modules attempted					
Final year Achievement of Target award					
Final year Upper Award					
B3 Progression*					

*Lag on data availability

Where retention and achievement have fallen below the Institutional KIP please provide a commentary below outlining reasons behind this and what we can learn to inform future practice

Student Satisfaction

Undergraduate Programmes

	20/21	21/22	22/23	22/23 Institutional KPI
Stage 0 overall satisfaction				
Stage 1 overall satisfaction				
Stage 2 overall satisfaction				
NSS Completion rate				
NSS Teaching on my course				
NSS Assessment and feedback				
NSS Academic support				
NSS Learning resources				
NSS Student Voice				
NSS overall satisfaction				

Postgraduate Programmes

	20/21	21/22	22/23	22/23 Institutional KPI
PTES overall satisfaction				
PTES Teaching				
PTES Assessment				
PTES Support				
PTES Resources				

Where student satisfaction has fallen below the Institutional KPI please provide a commentary below outlining reasons behind this and what we can learn to inform future practice

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Curriculum Framework

Please provide a brief commentary below outlining where there have been any issues or any examples of good practice delivering the curriculum framework within the programme.

Principle/theme	Commentary
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Balanced curriculum	
Inclusivity	
Wellbeing	
Research and evidence based skills	
Graduate Attributes	
Sustainable Development	

Key quality enhancement actions for 23/24

Please complete the below table to identify the key actions you will be taking as a programme manager to enhance student retention, achievement, outcomes, and satisfaction on your programme in 22/23. Please use feedback and evidence from a variety of sources to inform your identification such as student surveys, placement provider feedback, external examiner comments etc

	Evidence	Action	Impact	Measure of Success
	<i>Poor student feedback on assessment in NSS due to bunching of submission dates in Ass period 1, stage 3.</i>	<i>Meet with programme module leaders and ensure spread of assessment in ass period 1, stage 3</i>	<i>Students receive a better assessment experience</i>	<i>NSS assessment score improves by 5% in 2023</i>
1				
2				
3				
4				

Please complete the below table to identify the key actions you are requesting others to take enhance student retention, achievement, outcomes, and satisfaction on your programme in 22/23. Please use feedback and evidence from a variety of sources to inform your identification such as student surveys, placement provider feedback, external examiner comments etc

	Evidence	Lead	Action	Impact	Measure of Success
	<i>Poor student satisfaction in relation to working with/learning from others</i>	<i>Head of Teaching and Learning</i>	<i>Deliver CPD session to those teaching on the programme on group work and assessment</i>	<i>Students receive an improved group learning experience</i>	<i>Internal student feedback improves in relation to group work and relevant NSS score increases by 3% in 23 and 10% in 24</i>
1					
2					
3					

4					
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Please outline at least one specific approach or innovative method used within this programme that you think would benefit other Programme Teams and therefore worthy of repeating and dissemination:

1.

As Programme Manager (or nominee) I confirm that this report accurately represents events over the programme during this academic year and the feedback received from stakeholders.

Name: _____ Job title: _____

Signature: _____ Date: _____

This document should be prepared by the Programme Manager in consultation with members of the programme team and sent to the Head of Department and the Academic Registrar